



Queensmill outreach supports autistic young people in mainstream primary and secondary settings across Hammersmith & Fulham and Kensington & Chelsea. Our staff are very experienced and can offer a wide range of information, practical advice and input to help support autistic young people in any setting.

Please take the time to look through this pack to judge how best we can help support and develop autism provision in your setting together.

If you would like to discuss your outreach needs on an informal basis please contact us on the email address below:

outreach@queensmill.lbhf.sch.uk

We look forward to working with you.

Outreach Service Level Agreement

<p>Tier 1 (Free)</p> <p>To support a school's general SEN strategy and raising knowledge and awareness of autism and how to support autistic learners in mainstream settings</p>
<ul style="list-style-type: none"> - Meeting and consultation with key members of staff and observation of a student and suggested strategies - Whole school autism INSET is highly advised in this tier to support whole school practice - Email and telephone support and consultation - School to send staff to Queensmill to spend time in autism specific setting
<p>Tier 2 (£600 - £900 per term)</p> <p>To support schools with identified autistic learners in providing appropriate strategies and resources to facilitate learning in a mainstream environment</p>
<ul style="list-style-type: none"> - 3/4 Follow-up observations of student and suggested strategies <i>(to judge the impact of suggested strategies, training at Queensmill and suggest new ideas and methods of support)</i> - Focused INSET for specified small groups - Autism audit of school <i>(1/2 days) (to look at an autistic learners 'school journey', assessing the environment and social/language demands across the school environment)</i> - 4 Direct sessions with a student or group of students <i>(specific sessions to develop student understanding of their own autism, social skills groups, creating peer friendship groups...)</i> - Attendance at training and workshops at Queensmill <i>(specific and specialist training such as TEACCH, PECS and SoSafe! carry an additional cost)</i> - Expert advice from a Queensmill Occupational Therapist
<p>Tier 3 (£1200 - 1500 per term)</p> <p>To support school with autistic learners who are in 'crisis' and possible at risk of exclusion or a change of placement</p>
<ul style="list-style-type: none"> - Highly specialised and detailed support plan for student and setting <i>(a plan would be devised to cover one term)</i> - Weekly visit from member of outreach team to provide strategic support - Secondment of a specialist member of Queensmill staff to facilitate and support existing staff in the setting

<p>Tier 4 (price dependent on the nature of the outreach project) <i>To support schools who's needs cannot be met in any of the previous tiers</i></p>
<ul style="list-style-type: none">- Bespoke package created in partnership for a specific school/setting- Representation and preparation for a tribunal case

To ensure consistency and accountability outreach should commence following the completion of a referral form from each setting and following any of the interventions listed a short report will be written to be placed on file and shared with the setting requesting outreach support.

Please complete the included forms and return them either via post to:

Outreach,
Queensmill School,
1 Askham Road,
W12 0NW

Or email to:

outreach@queensmill.lbhf.sch.uk

Outreach Service Level Agreement

Agreement for Outreach Services

We _____

Have requested outreach support at Tier _____

This will be provided at a cost of _____

Additional Notes

Signed

Queensmill _____

Host School _____

Date _____

Outreach Referral

Pupil Information

Name of Pupil		Date of Birth	
Gender		Year Group	
Name of Parents/Carers		Parental/Carer permission for referral obtained	
EHCP			
Autism Diagnosis			

School Information

Name of School	
Telephone number	
Email Address	
Head-Teacher	
SENCO	
Class Teacher/Early Years Educator	
Support Worker	
Educational Psychologist	
Speech and Language Therapist	

Outreach Referral

Support Needed

Tier 1	
Meeting and consultation with key members of staff and observation of a student and suggested strategies	
Whole school autism INSET is highly advised in this tier to support whole school practice	
Email and telephone support and consultation	
School to send staff to Queensmill to spend time in autism specific setting	
Tier 2	
3/4 Follow-up observations of student and suggested strategies <i>(to judge the impact of suggested strategies, training at Queensmill and suggest new ideas and methods of support)</i>	
Focused INSET for specified small groups	
Autism audit of school <i>(1/2 days) (to look at an autistic learners 'school journey', assessing the environment and social/language demands across the school environment)</i>	
4 Direct sessions with a student or group of students <i>(specific sessions to develop student understanding of their own autism, social skills groups, creating peer friendship groups...)</i>	
Attendance at training and workshops at Queensmill <i>(specific and specialist training such as TEACCH, PECS and SoSafe! carry an additional cost)</i>	
Expert advice from a Queensmill Occupational Therapist	
Tier 3	
Highly specialised and detailed support plan for student and setting <i>(a plan would be devised to cover one term)</i>	
Weekly visit from member of outreach team to provide strategic support	
Secondment of a specialist member of Queensmill staff to facilitate and support existing staff in the setting	
Tier 4	
Bespoke package created in partnership for a specific school/setting	
Representation and preparation for a tribunal case	

Outreach Team

Andy Nowak (BA, PGCE History, PGC-Autism, MA Special & Inclusive Education)

Deputy Head, outreach lead and secondary specialist

Trisha (BEd)

Assistant Head and primary specialist

Anita Bancercz (BSc PGC-Autism)

Queensmill Middle Manager and senior outreach teacher

Fatamah Jabbari-Torah (HLTA)

Experienced Queensmill HLTA and secondary specialist

Charlotte Murphy (HLTA)

Experienced Queensmill HLTA and SLD specialist

Gemma Barrow

Experienced Queensmill TA and primary specialist

Chris Atease

Experienced Queensmill TA and primary specialist